

City Council Agenda #18

Renewal of Lease Agreement 4351 Rittiman Road City Council District 2 Constituent Office

John Jacks, Director
September 15, 2022

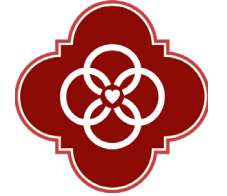
Background



- ❖ The City is presently leasing 632 SF of office space at 4351 Rittiman Road in District 2 for the constituent field office.
- ❖ This lease amendment will expand the space to 1,892 SF and extend the term for an additional 5 years.



Lease Terms



- ❁ The term is extended for five years commencing upon completion of the expansion.
- ❁ Monthly rent is \$1,875.00 for years 1-2, increasing to \$1,989.19 during the 5th year of the term.
- ❁ The City will reimburse the landlord an amount not to exceed \$178,284.00 for improvements to the space
- ❁ Rent includes maintenance and utility costs associated with the occupancy.

4351 Rittiman Road
Council District 2 Field Office



Recommendation



Staff recommends approval of this lease renewal and amendment with Warfield 4, a Series of Warfield Properties, LLC to extend the term for an additional five years.

City Council Agenda #18



**Renewal of Lease Agreement
4351 Rittiman Road
City Council District 2 Constituent Office**

John Jacks, Director
September 15, 2022